

State of California, Military Department
State Active Duty (SAD)
Vacancy Announcement
1 Position Available

Position Details

Announcement Number: SAD VA 2023-148
Opening Date: 29 September 2023
Closing Date: 29 October 2023
Position Title: Director, Joint Resiliency Directorate (SAD O-6)
Duty Location: Consolidated Headquarters Complex, Rancho Cordova, CA
Selecting Official: Director, Joint Staff
Projected Employment Date: 1 December 2023

Vacancy Announcement Details

The California Military Department is accepting applications for the State Active-Duty position indicated above. An appointment to this position provides full benefit status for the appointee and their beneficiaries. The incumbent will be appointed on annually renewable State Active-Duty orders through year six, at which time the incumbent may be eligible for career status IAW CMD Reg 600-1, dated 21 April 2020. Continuation and subsequent extensions of service will be determined by the individual's performance of duty and continuation of funding. **The Service Member selected for this position will be paid at their federal or California State Guard pay grade, not to exceed O-6.** This announcement has minimum requirements. Failure to meet these requirements will cause your application to be rejected from consideration. While it is important for you to read the entire announcement closely, please pay particular attention to the instructions at the end of this announcement for documents required to submit a complete application. **Applications missing signatures and required documents will not be considered.** The Service Member selected for this position may be eligible for health, dental, vision and life insurance benefits. Other benefits may also be available to those who qualify such as Service Member Assistance Programs, Group Legal Services, Long-Term Disability Insurance, Long-Term Care Insurance, Retirement Annuity, Supplemental Investment, and the Military Service Buy Back Program. **Reimbursement for moving and relocation expenses will not be paid.**

Eligibility Requirements

- Active members of the California Military Department (Army, Air, CSG) in the grades **O-5 through O-6** may apply. Applicants must have a military affiliation per Para 3-2 of CMD Reg. 600-1. CSG members who have no prior federal military experience must be a member of the CSG in good standing for a minimum of two years for eligibility for SAD vacancies. **CSG members must submit a copy of their CSG orders with their application.**
- The incumbent must obtain and maintain appropriate security clearance.
- Military Education: Command and General Staff College Graduate
- Baccalaureate College Degree
- Possess an in-depth knowledge of the organization and operations within the Military.
- Must have five (5) years of supervisory experience at either senior command/staff (Division, Brigade or Group) level and/or have served at the directorate level for The Adjutant General or State Area Command.

- Must have demonstrated ability to make accurate managerial decisions, exercise independent judgment, use initiative in his/her work, organize and supervise.
- Ability to effectively communicate with and influence leadership
- Analytical, detail-oriented, problem-solver, project management skills, and a strong focus on results.
- Experience developing and implementing goals and strategies based on broader organization goals.
- Must be able to travel by military or commercial aircraft in the performance of TDY assignments.
- Must be able to support operational requirements or contingencies and work hours outside of the normal duty day.
- Completion of military and civilian education requirements commensurate with the grade of the applicant are required. **Attach documentation of your highest level of civilian education.**
- Military assignments appropriate to the grade of the applicant are required.
- Required to meet height/weight and physical fitness standards prescribed by their military branch of membership.
- Applicants must meet, and maintain, federally recognized medical fitness standards. **Attach a current copy, within the past twelve months, of your military component's verification of these requirements. (See instructions at the end of this announcement for required component-specific documents).**
- Appropriate military uniform with federally recognized, or CSG recognized, rank will be worn in accordance with military regulation.
- Must be able to pass both State and Federal background checks (Live Scan). Continuation of employment is contingent upon maintaining favorable State and Federal background checks.
- Must possess a valid state driver's license. **Attach a current copy, within the past six months, of your Department of Motor Vehicle's printout.**

Primary Duties and Responsibilities

The Director of the Joint Resiliency Directorate provides statewide policy, guidance, leadership, management, and oversight of service member, family, contractor, and employee programs, policies, and plans. This position will provide guidance to both Army and Air National Guard resources.

- Advises The Adjutant General (TAG) on all matters pertaining to management, distribution, utilization, development, and support while being the focal point, responsible for planning, overseeing, and directing the activities of state or district programs which include Wellness and Violence Prevention, ESGR, Resourcing & Outreach, Religious support, and Family Programs with a strong collaboration with Yellow Ribbon, Behavioral Health, Youth and Community Programs and component representatives.
- Plans the work accomplished by subordinate divisions and branches, sets, and adjusts short-term priorities, prepares schedules based on consideration of monitors, communicates, and coordinates specific program functions to ensure compliance of all regulatory, and budgetary constraints for any potential adverse impact, and coordinates while communicating with the Judge Advocate Office on potential legal consequences.
- Coordinates policies, plans, programs, and requirements at the senior leadership levels within the state or district, and The Adjutant General's Office.
- Ensures that all regulatory reporting requirements are accomplished within the required timeline, provides documentation for any requirements not met with a follow-on plan of resolving any unmet requirements.
- Responsible for the welfare and morale of the directorate, and enforces the cultural standards on conduct, performance, and discipline for assigned personnel.

- Creates a healthy climate where members are treated with dignity, respect, and inclusion; and where harassment, assault, or unlawful discrimination of any kind is not tolerated.
- Continually cultivates a culture of compliance and accountability while promoting a cohesive workforce.
- Performs other duties as assigned.

Instructions for Submitting Applications

To view the State Active Duty Appointment Application, please click [State Active Duty Appointment Application \(.pdf\)](#). To view California State Guard AHA Form, please click [California State Guard AHA Form \(.pdf\)](#).

Interested applicants must submit a completed and signed State Active-Duty Appointment Application and all required supporting documentation (listed below), to the Director of State Personnel Programs. **Applications missing signatures and required documents will not be considered.**

- **All Applicants:** Documentation of your highest level of civilian education listed on your application. (Legible copy of either diploma, degree, transcripts, Record Brief, or RIP).
- **All Applicants:** Are recommended to submit a Resume.
- **All Applicants:** Include any documentation for current flagging actions. SM must include a memo signed by commander indicating circumstances and disposition mitigation.
- **All Applicants:** [DMV Printout](#) current within the past six months. California residents may obtain, at cost, a copy of their DMV printout. Unit DMV reports are not accepted.
- **CA Army National Guard (CAARNG) Applicants:** Attach most recent APFT/ACFT (DA Form 705) and MEDPROS IMR.
- **CAARNG Applicants:** Are required to submit a Record Brief (ORB), current within the past six months.
- **CA Air National Guard (CAANG) Applicants:** Are required to submit Report on Individual Person (RIP), and ARCNet Individual Readiness Detail, current within the past six months.
- **CA State Guard (CSG) Applicants:** Complete and submit the CA 3024-1 Member AHA Form. Once appointed, each CSG service member will be required to complete and submit, in its entirety, additional SAD Medical Readiness Standards requirements, not to exceed beyond one year after hire date.
- **CSG Applicants:** CSG Accession Orders and Current Assignment Orders – CSG Applicants only
- **Deployed Service Members:** Title 10 OCONUS Orders - Currently deployed service members only

Complete applications and all supporting documents may either be mailed to California Military Department, Director of State Personnel Programs, Attn: NGCA-JSD-SP (Box #27), 10601 Bear Hollow Drive, Rancho Cordova, CA 95670, **Or** e-mailed as **One PDF file** to SP.SADApplication@cmd.ca.gov. Applications mailed, or e-mailed, must be received by the State Personnel office no later than the **midnight on Sunday, 29 October 2023.**